

**Blessed Sacrament Parent Teacher Guild
Meeting Minutes
Tuesday, November 19, 2019**

Attendees: Erin Griffin, Jeanna Caproni, Kristin Cabrini, Joanna Sexton, Tara Garvey, Betsey Novinsky, Michael Griffin, Anne O'Connor, Lynn Cavanagh, Sr. Susan, Kate Furnelli, Jessica Wisniewski, Marie Fallon, Erin Henderson, Judy Nadler, Amie Chrzanowski

**A. Call to Order
Opening Prayer
Mission Statement**

B. Secretary's Report

- October's meeting minutes APPROVED

Treasurer's Report

- Current account balance: \$4352.31
- Outstanding balance: Secret Santa Shop \$2200
 - Marie reviewing past expenditures

C. Old Business

- ECC /Primary trunk or treat 10/20/19
 - 33 cars and 88 students
 - Changes for next year?
 - Circular Parking
 - People to check in upon arrival
 - More information about how it works
- Grades 5-8 Halloween party 10/24/19
 - BS students: 51
 - MD students:16
 - Changes for next year?
 - Need to buy new decorations, 6-7 large things, lights
 - DJ was great
 - Will ask MD to join
- Grades 5-8 Trivia Night 11/18/19
 - 17 students
 - Changes for next year?

- Kid's night out 11/8/19 & 12/13/19
 - 11/8/19: 9 students
- Pictures with Santa 11/30/19 & 12/7/2019
 - Open to the public
- Dine out at Red Robin 12/4/19
 - Ruth organizing
 - Anything needed from PTG?
 - Proceeds from these events are for new clocks and PA system
 - More advertising and information about the events

D. New Business

- Santa's Workshop 12/2/19 – 12/5/19
 - Coordinator: Judy (Jess Tuttle helping)
 - Need volunteers: Kate, Erin G., Erin H.
 - Erin G. Tuesday/Wednesday
 - Amie Thursday
 - Erin H. & Kate
 - Tuesday: 6 volunteers, Wednesday: 3, Thursday: 4, Set up: 6
 - Judy: Going to RI to purchase items
 - Shopping list and info went out in family envelope 11/13/19
 - Amie bought 1000 bags and labels
 - Set up Monday evening 12/2/19
 - Need bank \$200 small bills
- Christmas Tree Lighting 12/6/19
 - Coordinator: Amie
 - Judy called HG&E to hang lights: week of 11/25
 - Who can handle hot cocoa: Amie to purchase from Costco
 - Santa and Firetruck: Arrival 6:15, light tree 6:30 hand out bells
 - Sarah L ordered new lights; star still works
 - From PTG closet: napkins, trash bags, cups and tablecloths
 - Judy and Amie to contact local news outlets to cover event
- Thunderbirds Game 12/27/19
 - Coordinator: Erin G.
 - Make \$3/ticket sold
 - Mrs. O to approved flyer; 235 copies needed from T-Birds rep
 - Will go out in family envelope 12/4/19
 - When should flyer be sent out?
 - Students sing God Bless America
 - Need volunteers for chuck a puck:

- Mother/Son Dance with MD 1/10/20
 - Coordinator: Erin G
 - Location? Elks is available \$300; Photo booth
 - Mrs. O to contact MD about gym availability?
 - Attendees are asked to bring baked goods, PTG provides lemonade & water
 - DJ booked through Judy

- Auction 5/16/20
 - Location: K of C Chicopee donated by William Wisniewski
 - Coordinator:
 - Auction items: Art projects from art teacher, sports memorabilia, weekend getaways, Christmas and Easter pews and parking, rides to school in police car/fire truck/tow truck, \$25 tailgate picnic GC
 - Subcommittee: Meeting Monday 11/25/19 at 6:00pm in Parish Center
 - Ask Tommy Hohol to auctioneer (Bridget's nephew)

- Open Discussion
 - New ideas/suggestions
 - Candy bar sales
 - Bags and Bling Bingo 2/7/20
 - Amie to check Wyckoff; will do burgers and need 2 bartenders
 - Possible vendors?

F. Adjournment